



We have some exciting opportunities available for our season of Chicago - the chance to shadow and/or assist some of our HODs.

These require varying time commitments between now and mid July.
Have a look and get in touch with us for further details.

Ready to apply? Email our Business Manager Philippa Chesham with your details, which department you are interested in and any experience you have had.

philippa@hamiltonoperatic.co.nz

Season dates: 25 June - 10 July 2021 at Clarence St Theatre

Here are some key attributes for the people we are looking for:

- Being able to work in a team and also think independently.
- Attention to detail.
- Able to be observant, accurate and follow specific instructions.
- The ability to remain calm and keep focused during a live performance.
- The ability to problem solve
- Creativity.
- The ability to think on your feet and be flexible.
- Excellent time management and punctuality.
- Commitment to the show and availability for all performances.
- To have reasonable health and stamina.
- To be able to work in reduced light in close proximity to other people.
- 16+ years old.

Costume Co-ordinator

Source, create and build costumes

- Gather together a team of sewing personnel / dressers
- Meet and liaise with the director of the show.
- Alter and make costumes as required for the show.
- Have costumes ready as required for photoshoot.
- Have costumes ready for dress rehearsals.
- Attend all dress rehearsals.
- At the end of the show gather all costumes together.
- Arrange for cleaning and laundering of costumes.
- Arrange for ironing of costumes.
- Arrange for costumes to be returned.
- Make sure the wardrobe room is clean and tidy.

Properties Mistress

Sourcing, creating and employing the props

- This includes hand held props and pre-set props. Hand-held props or personal props are usually small and taken and used/handled onstage by an actor/performer. Pre-set props are items that are 'pre-set' or placed onstage prior to the show starting, during scene changes or during the interval for actors to use.
- Sourcing props includes finding out where something can be obtained from. Making contact and arranging loans/hire of items or and purchasing items.

Musical Director

Responsible for all the musical elements of a production, leading both the actors and musicians through rehearsals and in performance, conducting the orchestra and cast.

- Teaching vocal parts to vocal ensemble;
- Shaping the musical expression and style of solo and ensemble songs;
- Organising/liaising with musicians for the band/orchestra;
- Occasional rearranging of scores depending on musician availability;
- Frequently playing piano for rehearsals, and being able to align musical choices made during blocking with band during their rehearsals;
- Strong control over tempo and "directing" songs during performances including responding to cues (e.g. lighting/staging) and providing cues (for lighting/staging)

Lighting Designer

Responsible for the design and installation of the lighting

- Work with the creative team to come up with ideas
- Design the lighting needed for the performance
- Write a lighting plot/script to note where there are any lighting changes
- Attend technical rehearsals
- Be aware of budgets and energy use

Sound Designer

Responsible for everything the audience hears from cast and band through to sound effects.

- Work with creative team to understand requirements
- Design a sound system, bespoke to the specific production and auditorium, that will give the audience the best experience of the show
- Write a mic plot/script to note where there are mic changes
- Attend technical rehearsals
- Be aware of budgets and energy use

Stage Manager

Supports and organises all the different teams involved in the day-to-day running of a theatre production from rehearsals right through to performances and then post-show. Liaise and communicate with the full company and organise each team to ensure the smooth running of a production.

- Liaise with Production Manager regarding budgets
- Supervise the Pack in and Pack out
- Create a prompt script compiled with notes on cues and requirements for props, lighting and sound
- Make alterations to the set and props between scene changes
- Cue the lighting and sound technicians
- Create a risk assessment to ensure the safety of the full company
- Manage the backstage and onstage area during performances
- Maintain props, furniture and set during the run